

**EAST ORANGE SCHOOL DISTRICT
CICELY L. TYSON ELEMENTARY SCHOOL**
45 North Arlington Avenue
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Passion Moss-Hasan

Assistant Principal

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August 2015

Dear Parents/Guardians,

We hope that you and your family are enjoying a restful summer. Please allow us to reiterate an important visitor policy that is in place for our school:

Parents are not permitted to visit teacher classrooms without having made an appointment with said teacher and obtaining an appropriate visitor's pass from the main office. This includes student morning drop-off and early student pick-up. It is imperative that teachers focus on breakfast so as to transition to instruction as soon as possible.

We thank you in advance for respecting said policy and please know that this policy is in place to ensure the safety of your child (ren). Please feel free to speak with administration if you have any questions and/or concerns regarding this matter.

Academically yours,

Mrs. Passion Moss-Hasan, Principal